Emergency lighting test log: what to record

Not an official NFPA form; use your AHJ's form when named. Check intervals against the NFPA edition your AHJ adopts; do not treat intervals here as universal.

Site: _____

Address: _____

Record each fixture or grouped run you test together on one row.

Monthly functional test: push the test button or use the test key for about 30 seconds. Note date and pass or fail.

Annual duration test: run the full discharge period your program requires (often 90 minutes on battery). Note start time, end time, and pass or fail.

Keep monthly and annual columns separate so the long test does not hide behind monthlies.

Note battery replacements, driver failures, and units left out of service until repair.

Upload the signed sheet to the visit in FireCert Clock after the walk.